



ALDER GRANGE SCHOOL

SECTION F Welfare Committee

**(F10 Attendance and Punctuality Positive
Behaviour for Learning)**

F10.7 Exclusion Management

Reviewed:	May 2020 (SLG)
Approved by Governors' Welfare Committee:	June 2020
Next Review Date:	June 2021
Person responsible for the monitoring, evaluation and implementation of this document:	Mr A Good

RATIONALE

Some children will occasionally have difficulty maintaining required and acceptable standards of behaviour. This may be because they have been deeply affected by circumstances which are no fault of their own and they need understanding and support rather than punishment.

Where a child wilfully refuses to behave to acceptable standards they may be subject to one of four levels of **exclusion**. Where possible these would not be deployed before the several levels of support and sanction available had been passed through. However, in instances of bullying, insolence towards or abuse of a member of staff, violence towards another member of the school community, theft, damage to school property, bringing banned substances onto school premises or other serious offences, these would normally result in an appropriate exclusion.

The four levels of exclusion are:

- a) **Internal Exclusion** where a child remains in school but is not permitted to join lessons or other break and lunchtime social activities. They work in isolation under supervision, either in a specially designated room or elsewhere in the charge of a designated member of staff.
- b) **Short Fixed-Term Exclusion** where a child is not permitted to attend school for a defined period of 5 days or less. This sanction would normally be used for:
 - persistent and wilful failure to abide by the Code of Conduct, especially with regard to disruptive or rude behaviour,
 - serious verbal, racial or sexist abuse,
 - verbal abuse towards any member of the school staff,
 - defiance of school staff,
 - violent or other intimidation of members of the school community,
 - serious misconduct on the way to or from school.
- c) **Longer Fixed-Term Exclusion**. The Headteacher is authorised to exclude a pupil for up to 45 days in a school year. This sanction may be used where there is persistent refusal to abide by the Code of Conduct and a blatant disregard for the school's standards. Its purpose would normally be to enable other arrangements for that child's education, especially where a pupil's behaviour is demonstrably depriving other pupils of their right to be safe and/or learn and enjoy progress, to be considered or made, or as part of a "final warning" before Permanent Exclusion follows.

Where a child is subject to an exclusion of ANY length s/he will receive work which must be completed fully and properly as a condition of their return to school. This work will be part of their current courses and will be marked and assessed on their return to school.

If a pupil is excluded for 5 days or more within a school term, whether through a single exclusion or as a result of more than one exclusion, the Headteacher will arrange a meeting of the Governors' Disciplinary Committee to consider the terms upon which the child's future in the school depends.

Parents are invited to such meetings.

IN ALL CASES the pupil concerned is required to make a proper apology to the member of staff and the class affected by their unacceptable behaviour.

- d) **Permanent Exclusion** will occur where the Headteacher and Governing Body agree that it is no longer in the school's best interest for a child to remain within it. The Local Education Authority work with the school and parents to ensure fair play throughout.

ISOLATION/EXCLUSION PROCEDURES

